



International Rafting Federation

BIDDING SYSTEM FOR IRF WRC

Potential Hosts of the IRF World Rafting Championship and Youth and Masters WRC will need to closely read and comply with the following Bidding System for the IRF WRC. This lays out how to complete the bid application, make a detailed plan for the event and to have a full understanding of the terms and conditions attached to such a championship. The same procedures and dates apply for Youth and Masters WRC.

Bidding Procedure with Dates:

Time line of bidding procedure -

1. Bidding is opened and the latest due dates for “Intention to Bid” applications and full bids to be handed in to the IRF are announced – those who want to bid must request the IRF Secretary to send the “Intention to Bid” applications through to them. The due dates for these are:
 - For R6 WRC 2019 by the end of Oct 2016
 - For R4 WRC 2020 by the end of Oct 2017
2. “Intention to Bid” applications are received and assessed by the S&C Com and if successful full bid documentation is sent through
3. Ensure all bids are collected by the due dates listed below. Deadlines are to be strictly adhered to!
 - For R6 WRC 2019 the due date is 1st January 2017 so that winner can be announced at WRC 2017. (Based on event being no earlier than May 2019)
 - For R4 WRC 2020 the due date is 1st January 2018 so that winner can be announced at WRC 2018. (Based on event being no earlier than May 2020)
4. S&C Com Heads with Secretary analyse the bids using Bid Assessment Summary.doc and request any further details, documents or clarifications needed.
 - for R6 WRC 2019 by the 1st Feb 2017
 - for R4 WRC 2020 by the 1st Feb 2018
5. Full bidding information is presented to S&C Com for assessment and discussion. Bid Assessment.doc is used to get an objective measure on the strengths and weaknesses each bid has and as a starting point for further discussions.
 - R6 WRC 2019 by end Feb 2017
 - R4 WRC 2020 by end Feb 2018
6. Create shortlist (max 3) of bids that meet criteria and warrant a scout
 - R6 WRC 2019 by end Feb 2017
 - R4 WRC 2020 by end Feb 2018
7. Scouting trips are done. The same people should be available for all scouts so that direct comparisons can be made. Although 3 persons are ideal, 2 is enough to do a thorough evaluation and may be a reasonable compromise to not overly strain bidding countries.

- R6 WRC 2019 by end March 2017
 - R4 WRC 2020 by end March 2018
8. Scouting party prepares a report and makes recommendations to the S&C Com
 - R6 WRC 2019 by 15th April 2017
 - R4 WRC 2020 by 15th April 2018
 9. S&C Com makes its recommendation to the BOD
 - R6 WRC 2019 by 15th May 2017
 - R4 WRC 2020 by 15th May 2018
 10. BOD makes final decision in time to be announced latest at
 - R6 WRC 2019 shortly after at a suitable time and location
 - R4 WRC 2020 shortly after at a suitable time and location
 11. Contract concluded (Example Contract available)
 12. Final Report - 1 year before the Championship the host is to produce a Full Report which will be based on the original bidding document but will be up to date and far more detailed, particularly as far as the financial budget and media is concerned. This report will be assessed by the S&C Com.
 13. A final site inspection may be needed 1 year before as well, ideally at the pre-event held a year before.
 14. Final Confirmation of a Championship is only concluded if the S&C Com and BOD are satisfied with the Final Report.
 15. It should be noted that it is not the case of the best bid winning. If no bid meets the requirements and criteria then no event will happen in that year.

Bidding Documents:

A country wishing to bid for a World Rafting Championship must first complete Stage 1:

- Intention to Bid.doc

This is to ensure the venue or river or organisers are not unsuitable for a WRC and therefore to prevent wasting potential bidders' time.

If the Intention to Bid is successful with the IRF then the bidder enters Stage 2 and the following will be sent to the bidders:

- Bid_Rx_WRC_XXXX.doc (to be completed by due date listed above)

PLUS the following documents which they will need to read closely to complete their bid application, to make their detailed plan for the event, to understand the IRF requirements for this event and to have a full understanding of the terms and conditions attached to such a championship.

- Race Rules (on the IRF website – www.internationalrafting.com)
- WRC Regulations and Organising Criteria (attached)
- Example Contract / Agreement (attached)