



IRF Euro Rafting Championship Regulations and Organising Criteria

From June 2017

Organisations intending to bid for an International Rafting Federation Euro Rafting Championships (hereafter referred to as the ERC or Event) **must** comply with the IRF Race Rules and ERC Regulations and Organising Criteria that follow, except for those annotated as “desirable” or “optional” in which case their non-provision is subject to approval of the IRF Executive Committee (IRF Exec Com). These criteria are considered part and parcel of any Contract or Agreement signed by an Organisation intent on hosting an ERC.

If the Bid is accepted and the venue is selected for a ERC, this document and all documents, addendums or attachments submitted by the Organiser in support of the Bid will be binding and will become part of the Bid Contract.

If during the preparation or hosting of the Event, an Organiser is unable or unwilling to comply with one or more of the conditions required in this document or presented in their Bid, they shall be considered in breach of the Bid Contract and subject to the specific penalties contained in this document. Organisers may apply to the IRF for an exception or adjustment to these terms if done in a timely manner, however exceptions or adjustments are not valid or approved without the express written consent of the IRF Exec Com. Valid and approved exceptions or adjustments will become an addendum to the Bid Contract.

Detailed Plans. The criteria and regulations outlined in the following paragraphs and clauses shall form the basis of an Organiser’s detailed plan for hosting an ERC. The detailed plans must include all aspects of the organisation, supporting infrastructure, technical and equipment specifications and financial arrangements for hosting the ERC. These plans must meet the minimum requirements mentioned in this document before they will be presented to the IRF Exec Com for a full assessment.

1. Technical Organisation.

- 1.1. **Requirements.** The Organiser shall provide the equipment; racing venues and technical facilities described in this document and shall comply with the requirements of the IRF Race Rules.
- 1.2. **Control.** The Organiser shall be subject to the control of the IRF Exec Com and the Head of Jury for the event.
- 1.3. **Event Officials.** All Event Officials are defined in the Race Rules under Section K and must meet final approval by the IRF Exec Com. The Event Director, Race Director, Safety Director and Time keeper/Timing Team are to be appointed by the Organiser, however, all officials are subject to IRF Exec Com approval as only experienced, qualified persons are acceptable for these positions at IRF A and B level events. If the Organiser is unable to appoint suitable persons to one or more of these positions, they shall be appointed by the IRF Exec Com. All Technical Race Officials and Judges shall be appointed by the IRF Exec Com. Further information regarding Technical Officials/Judges is found later in this document.
- 1.4. **Communication.** Constant communication between the IRF and the Organiser is required. Organiser communication with the IRF must be directed to the office of the IRF Secretary General and/or the IRF President. The IRF will communicate with the Organiser through the Event Director or a mutually agreed upon representative.

2. Finance / Sponsorship / Media.

- 2.1. **Funding.** It is the responsibility of the Organiser to fully fund the costs of hosting an Event, to the minimum standards required in the IRF Race Rules and in this document.
- 2.2. **Event Insurance.** The Organiser must have adequate Event insurance and the amount of insurance coverage purchased should be approved by the IRF. In addition to accident coverage, the insurance must also include indemnity coverage for an Event cancellation due to force majeure, local political instabilities, late Event cancellation (6 months or less), or Event changes due to low or high water or unsafe conditions. The IRF further recommends that the Organiser purchase insurance that will in the case of cancellation or rescheduling, reimburse (in part or in full) forfeited air fare and/or team entry fees or other Event attendance costs already paid by Teams or officials. The IRF cannot be held liable for expenses that are a result of inadequate insurance. In all cases, the Organiser will be solely and personally liable for any and all expenses or debts that the recommended insurance policy would have covered.
- 2.3. **Team Entry/Registration Fees.** Once set and approved, the amount of the Team Entry Fee cannot be raised without the express written permission of the IRF Exec Com. The Team Entry Fee shall serve only as a registration fee and so must NOT include accommodation or any additional fees or charges. Additional fees or charges, (that may vary per team), must be presented and charged as a separate

item.

2.4. **Sponsorship, IRF Fees and Media.** The IRF shall retain full ownership rights over the ERC. Therefore conditions regarding sponsorship, advertising, media coverage, general publicity and IRF fees, are subject to negotiation with the IRF Exec Com and the IRF terms and conditions appertaining to Commercial Sponsorship, Television and Internet broadcasting and distribution rights for the Event. The details of any contracts covering such matters must be approved and finalised by the IRF Exec Com.

2.5. **Commercial Sponsorship - Sponsorship Areas.** For an ERC, the IRF reserves the right to license or allow sponsorship for any or all of the following:

- a) Advertising Banners around the Event venue(s).
- b) Sponsors flags and banners around the Event venue(s).
- c) Advertising in the Event programme.
- d) Presentations in conjunction with Medal Ceremonies.
- e) Sponsorship of Event souvenirs and memorabilia.
- f) Title sponsorship of the Event.

2.6. **Agencies.** The IRF reserves the right to license or appoint an Agent to raise money or obtain sponsorship for the Event and shall allow an Organiser to do the same. The IRF Exec Com will act on behalf of the IRF in all negotiations with potential Agents and the Organiser.

2.7. **Title Sponsorship.** If an Organiser obtains major sponsorship for the Event, the IRF shall permit the sponsor to have 'Title' to the Event. The Title Sponsorship shall be subject to an agreed percentage of any sponsorship fees which shall then be paid directly to the IRF. In all cases, the IRF name and logo must remain prominent in all Event media. The definition of a major sponsor is one that covers the majority of all the costs of the event including international television coverage and/or live internet video streaming.

3. Media.

3.1. **Electronic Media Rights.** All Broadcasting and distribution rights, whether such distribution is through Television, Cable, Internet or other means, is and shall remain the exclusive property of the IRF and may only be released or licensed with the express written permission of the IRF Exec Com. The IRF shall have the right to obtain without payment or recourse, copies of any and all television, photographic, film, video or any other type of media recorded at the Event.

3.2. **Contracts.** As the exclusive owner of all media distribution rights, the IRF must be a part of all media contractual discussions, and any media contract must bear the signature of the IRF President or Secretary General. Any violation of this clause will be considered a violation of the rights pronounced in clause 3.1 above. Should the Organiser, the IRF or its agents or members, negotiate a contract for media broadcasting or distribution of the Event in which any fee is paid, an agreed percentage of the fee must be paid directly to the IRF.

3.3. **Still Photography.** During the Event, the Organiser must make available for

distribution, via the internet, a digital copy of 50 to 100 good quality, high resolution, still photographs at the end of each day. These photographs must feature every Team attending the Event.

- 3.4. **Television/ video coverage.** If exclusivity is granted to one or more regional or national television broadcast or cable networks or media companies, this exclusivity will only apply to their specific regional or national area. If world-wide exclusivity is desired, the network or company must guarantee in writing that the world-wide broadcasting shall take place within thirty (30) days, and the guarantee must include the necessary commitments from their international outlets.

The Event must be recorded in broadcast quality. The IRF must be given the recorded footage as soon as possible after the Event, but no later than seven (7) days after the Event has ended. The material must be recorded or transferred to a common, high definition format that may be easily edited for future productions.

- 3.5. **Live-streaming.** It is highly desirable to have daily live-streaming of IRF races made available for internet viewing to a worldwide audience. This live-streaming broadcast must then be recorded in its entirety in a HD format, and a copy provided to the IRF within seven (7) days after the Event has ended.
- 3.6. **Daily press release in English.** The Organiser is to ensure a professionally drafted daily press release written in the English language and in the relevant local language(s) is produced at the end of each day's competitions. These press releases must follow the IRF's suggested Press Release format and include race reports, daily race results and a selection of 3 or 4 high resolution, with captions, Event photographs taken during that day. Ideally the press release needs to be checked by an IRF representative before release. The Organiser is then required to distribute the daily press release to the IRF, to all interested local, national and international media sources including those provided to the Organiser by the IRF.
- 3.7. **Website.** The Organiser must create an Event website written in the English language and the relevant local language(s) if other than English. This website must be published on the internet and viewable by the general public at least six (6) months before the Event date. At the minimum, the website must provide relevant Event and local information so that Teams and interested persons are kept fully informed of all Event and relevant local details in a timely and functional manner. The Organiser must also publish on this website any material provided to it for publication by the IRF administration or the appointed IRF Media Representative. During the Event, the minimum requirement is to publish the daily race results and press releases in the English language.
- 3.8. **Media monitoring.** Before, during and after the Event, all news articles, videos, and other local media and television publications must be digitally copied and recorded. No later than thirty (30) days after the Event has concluded all such material must be copied onto a hard disk drive and given to the IRF Media Representative or the IRF Administration.
- 3.9. **Media Database.** The IRF has the right to distribute all Event media via its own

distribution channels and media outlets.

- 3.10. **Media liaison.** A representative from the Organiser, who can speak English fluently, must be responsible for all media contact. This person is required to work closely with the IRF Media Representative on creating a full Media Plan. The Media Plan must be concluded and approved by the IRF Media Representative at a minimum of thirty (30) days prior to the Event date.
- 3.11. **Media Facilities.** A Media Centre must be provided at the Event for journalists, and radio and television commentators as advised by the IRF Media Representative. The Centre should include a high speed WiFi connection, at least two suitable computers with appropriate software available for general access, photocopiers, printers and stationery. A suitable site for Daily Media Briefings and interviews must be provided. Such a site should typically include a large photogenic backdrop or one which depicts the IRF logo and the various sponsorship logos.

4. Hosting and Support Services.

- 4.1. **General Terms.** It is highly desirable (but not obligatory) that Hosting and Support Services (as detailed in 4.3 - 4.5 below) are subsidized or provided free of charge to the competing Teams and all race officials. If this is not possible, the Organiser must provide competitors with information as to where they may obtain these essential services, or they may offer a fee based Host Package that includes these services. All the below options and their costs are to be detailed in the bid documents so that IRF bid Assessors can establish costs that will be incurred by participants at the Event.
- 4.2. **Host Package (optional).** If the Organiser wishes to provide a fee based package of accommodation, meals and transport to the participants, they may list in their bid document a Host Package (HP). The HP cannot be a part of the Team Entry Fee, but must be listed as a separate cost item. It is highly advised that the design, presentation, selling, and administration of HP's be managed by a person or team very familiar with the particular needs and expectations of athletes – which are often very different than that of a normal tourist. A HP may include budget, standard and deluxe package options for teams to choose from, however HP's which are priced identically must include identical (or near identical) package inclusions and detailed information about the type and quality of accommodation and services offered. HP fees should be based on an inclusive cost, per person, per day. When a HP deposit is charged to a team, the maximum deposit shall be 10% of the total, payable no more than ninety (90) days in advance.
- 4.3. **Accommodation.** Accommodation that is of a standard acceptable to the IRF must be easily available for Teams, their support crews and spectators, and all official IRF volunteers. Accommodation options can range from basic camping to 5 star hotel/resorts, but at minimum all options must be clean, safe and secure, and in good working order.
- 4.4. **Meals.** Eating correctly is of vital importance to athletes and so meal choices must be sufficient in quality and quantity. It is understood that local area cuisine

- will be among the most prominent choices, however Organisers must be aware that if local options are considered to be internationally exotic, some international level athletes may require more commonly known meal choices. When not being provided by the Organiser, meals must be easily available through restaurants or other establishments where participants can purchase them at reasonable local prices.
- 4.5. **Transport.** To travel from their port of entry to the Event location and to and from the race venues, participants need to have access to rental vehicles, public transport or transport services provided by the Organiser. All options need to be safe, easy and convenient to use. Where it is impractical or impossible for participants to utilize rental or public transport options, the Organiser must provide suitable transport.
- 4.6. **Fee Increases.** Fee increases on Hosting and Support Services after the bid has been accepted and approved is heavily discouraged. The IRF wishes to prevent profiteering (the raising of fees above the normal local market rates) in essential services which will add extra financial burden to the teams. If fee or price increases are unavoidable, the Organiser must notify the IRF and justify the reason for the increase, and must inform and update all Event participants who were previously provided Hosting and Support Services information that included the original price.
- 4.7. **Wi-Fi.** There must be Wi-Fi available at the race site so that media may use it. Free or inexpensive Wi-Fi connections must be available at the event headquarters, Media Centre and the Event's central gathering location(s). Ideally Wi-Fi should also be available at all Team's accommodation. Connections may be password protected, but should be of sufficient bandwidth to allow reasonable access to all Teams, officials and media.
- 4.8. **Changing and Toilet Facilities.** Adequate changing and toilet facilities must be provided, at the Event venues for all competitors, officials, guests and team supporters.
- 4.9. **Medical Facilities and Staff.** A Medic Team as defined in the IRF Safety Document (Addendum 2 to the IRF Race Rules) must be available at the race venues at all times during the Event. The facilities and equipment necessary to treat injuries, emergencies, and medical evacuations must also be available. It is highly recommended and desirable that one or more medical doctors be on staff. A draft of the Safety & Rescue Plan is to be delivered to the IRF for approval six (6) months prior to the Event.
- 4.10. **Hospitality and Ceremonies.** Opening (optional) and Closing Ceremonies and Medal Presentation Ceremonies must be provided by the Organiser, the format of which must be provided to the IRF Exec Com for approval. Ceremonies need not be extravagant, but a minimum must be functional and entertaining. All Medal Presentation Ceremonies must be open to the general public and the media, and have adequate lighting and sound amplification. If meals and/or entertainment or other activities are included as a part of the Medal Presentation Ceremonies and a fee is collected for these

services, the Organiser must provide a means so that persons who only wish to view the Medal Presentation may do so. For trophies and medals see Section O.1-7 of the Race Rules.

- 4.11. **Mementoes and Memorabilia (optional).** The Organiser may provide mementoes for participants and memorabilia associated with the Event. All such items if offered for sale, must receive written prior approval by the IRF Exec Com
- 4.12. **Liaison Officers and Interpreters.** Where the local language is not English and interpreters are regularly needed, the Organiser must provide at least one Liaison Officer / Interpreter that shall remain available and accessible to Teams for the duration of the Event. It is highly recommended that the Organiser should provide to each Team a Team interpreter who speaks the Team's native language, and who shall be available and accessible for the duration of the Event.
- 4.13. **IRF Meeting Facilities.** The Organiser must provide facilities for various IRF meetings and workshops and shall bear the costs for these facilities. These meetings includes Captains' meetings, Jury and Judge meetings, Organiser meetings and facilities for running an IRF Judges Workshop. The locations and facilities for these meetings and workshops must be pre-visited by an IRF Representative and approved by the IRF Exec Com.
- 4.14. **Event Safety Workshop.** An Event Safety Workshop must be conducted for the Event Safety Team before the Event. This Workshop must be conducted by an IRF GTE Assessor or Instructor who has been certified to conduct an Event Safety Workshop, and the cost of the workshop must be negotiated and approved by the IRF Head of GTE or their representative. Participants in the workshop who successfully complete the course shall receive an IRF certification.
- 4.15. **Competitor Training Sessions.** During official and un-official training, Teams must be given equal opportunities to train. All official training must be monitored by the Organiser. Teams which arrive at the venue early for un-official pre-event training, may be allowed to use the official Event rafts if they are available. In this case, all Teams must be given equal opportunities to access the Event rafts.
5. **IRF Delegates.** IRF Delegates that are at the event to attend any IRF meeting ideally are to be offered the same accommodation, meal and transport options as the teams and their extras.
6. **Communications Equipment.** Reliable communications equipment must be provided by the Organiser so that judges, jury, timekeepers, safety team, and other race officials can reliably communicate with each other during the Event. This equipment may include handheld radios, mobile phones and wired communication devices. Communications equipment must be of a professional quality and use voice channels that are only open to race officials. Enough devices must be provided to allow race officials to conduct the race as required by the Race Rules. Backup systems are highly recommended in case of technical failures.
7. **Electronic Timing and Scoring Personnel, Equipment and Facilities.** The costs of

all timing and scoring systems and timing teams (system operators) must be funded by the Organiser. The Organiser must select one of the IRF's approved integrated electronic timing and scoring systems that comply with the IRF Timing & Scoring System Requirements. Or, the Organiser can apply for approval of their own systems and system operators, however, the costs of this approval will be theirs and would entail an IRF official witnessing the system operators and system in action at a rafting event that is run according to IRF Race Rules.

The timing and scoring system operators and the Chief of Scoring must be provided with suitable on-site facilities and environments that provide rain/sun protection, tables and chairs, access to electrical outlets, internet, and a printer at the Finish area so that ongoing results, penalties, heat orders, etc. can be printed and posted for teams and the public.

8. **Jury Equipment and Facilities.** The Jury must be provided with a suitable office work environment at or near the Finish area. The work space must be protected from rain/sun and have electrical outlets, internet access and communication devices. It must include tables, chairs, a suitable laptop, and a printer so that they can manage, print, and post ongoing results, penalties, heat orders and other relevant race information. The work space must also allow for private, closed hearing of penalty protests and disputes, and should include equipment for viewing race video evidence.
9. **Rafts.** The Organiser is required to supply a sufficient quantity of rafts for the Event as specified in Section H of the Race Rules. To meet this requirement, the Organiser must carefully assess race logistics to determine their needs. For example, some race locations have excellent turnaround times for all disciplines which will allow rafts to be shared between Teams. In other locations, logistical constraints prevent rafts from being shared; requiring each Team to assigned their own raft. If an Organiser does not have access to enough rafts to meet IRF requirements, the IRF is prepared to help resolve this problem via a number of options.

10. IRF Officials and Judges.

- 10.1. Three (3) IRF Judges of Assessor or Chief Judge level will be selected and appointed by the IRF to serve as the Jury for the ERC. All costs for the Head Judge must be funded by the Organiser including, but not limited to, flights, transport, accommodation and meals from at least two days before the official start of the Event until the end of the Event. For the other two Jury members the same is required, except for flights.
- 10.2. A minimum of twelve (12) certified IRF Judges will be selected and appointed by the IRF to serve as Official Judges. All costs for local accommodation, meals and transport for the duration of the Event must be funded by the Organiser. Organizers who are able to fund additional expenses of Official Judges, especially any flight expenses, will be given a higher consideration during the Bid evaluation process due to the fact that this will enable the IRF to appoint our most highly qualified Judges.
- 10.3. It is preferable that the IRF President will attend the ERC. It is preferable that all costs for his attendance be funded by the Organiser.

- 10.4. IRF Safety Representative - see Event Safety for more details.
- 10.5. All other IRF Technical Officials/ Judges (such as Volunteer Judges who are certified Judges come as volunteers) shall be hosted under the same arrangements as those provided to a Team's extra personnel.
- 10.6. An Organiser/ IRF Official meeting must be held at least one (1) day prior to the start of the event, and must be attended by all key section heads (Event Dir, Media Dir, Race Dir, Safety Dir, Transport Dir, Head of Team Liaison, Head Judge, Jury)
- 10.7. A Judges Workshop for all Judges (half day workshop - for Jury, Official, Volunteer and new Judges) will be held approximately two (2) days before the actual racing starts.
- 10.8. A Judges Course for new Judges will be run prior to the Event (typically during registration and practice days) with a theory exam given on the last day of the Event. The IRF will appoint qualified IRF Judge Assessor(s) and/or Chief Judge(s) to conduct this course. The Organiser must provide a suitable facility for these workshops (as mentioned in 4.12) which includes audio/visual equipment and display boards and/or white board.
- 10.9. A minimum of fifteen (15) Judge Bibs must be provided by the Organiser. Each Judge Bib must be sized so that it can be worn over a PFD Buoyancy Jacket, and in large print letters the Bib must clearly state the words 'IRF Judge'.

11. Event Safety.

- 11.1. Sections J and Sections K.3 and 4 of the Race Rules, as well as all other safety rules and requirements must be fully complied with during the Event.
- 11.2. The Safety Director together with the Organising Committee is responsible for the delivery of the Risk Assessment and the Safety & Rescue Plan according to the IRF Safety Document (Addendum 2 to the Race Rules). A draft of the Safety & Rescue Plan must be delivered to the IRF for approval 6 months prior to the Event. Exceptions to this delivery timeline must be approved by the Head of the IRF Guide Training and Education (GTE) Committee.
- 11.3. An IRF GTE Assessor must be at the Event who serves as the IRF Safety Representative. The Safety Representative shall act as the IRF advisor in all safety matters, will do a final check of the Safety & Rescue Plan, and must give final approval to the plan before the race starts.
- 11.4. The Event Safety Director may also act as the IRF Safety Representative if they are a certified IRF GTE Assessor.
- 11.5. All costs for the IRF Safety Representative to attend the Event must be funded by the Organiser including, but not limited to, flights, transport, accommodation and meals for the duration of the Event and any extra days

immediately preceding the Event that are necessary for them to perform their duties.

12. **Doping.** The IRF is fully supportive of the World Anti-Doping Agency's (WADA) mission for doping-free sport. Doping tests at A-level Events are compulsory, and at B-level Events they are strongly encouraged. Event Organisers are responsible for conducting doping tests under WADA guidelines and the IRF Anti-Doping Rules, and shall be responsible for the costs and organization of these tests unless the IRF Administration has granted a dispensation.
13. **Scouting Trip.** If a major IRF Event has not been previously held at the proposed venue(s) shown in the bid, and/or the organiser does not regularly stage rafting competitions at the venue(s), a scouting trip is required. A minimum of one (1), but ideally two (2) IRF representatives, will carry out the scouting trip to assess the bid. All costs for travel, accommodation and meals for the IRF representatives must be funded by the Organiser.
14. **Naming of Event.** The Event must be named the 'IRF Euro Rafting Championships', and this name must be used in all promotional or informational material for the Event. Exceptions to this requirement must be given express written consent by the IRF Exec Com.
15. **IRF Logo.** The IRF logo must be prominently displayed on all official print, electronic or internet publications, and all other official promotional, informational or entertainment media related to the Event. To this end, the IRF logo must be positioned above all other logos and displayed in a manner that clearly indicates that the Event is an IRF Event. Exceptions to this requirement must be given express written consent by the IRF Exec Com.
16. **Event Invitations.** Invitations to the event are controlled by the IRF to ensure the correctly selected and qualified teams are invited. Once a team is registered invitations can be sent by the Organisers if required by the team. Any invitations prior to the team being registered need to be approved by the IRF.

17. Team Registration and Entry Fee

17.1. Registration Process

Team's must register using the IRF's official registration forms. The IRF must first approve these teams before the registration becomes official. Registration data will include the following information which is to be checked again at event registration:

- a) Evidence that the Team (or its individual members) is a member of their national organisation, and that the national organization is a member of the IRF and eligible to send Teams to the Event;
- b) Evidence that the Team and its members have been selected by their national organization through a fair and credible national selection process;
- c) Evidence that all Team members meet the nationality or residency eligibility requirements for the Event;
- d) Evidence that all Team members meet the age and sex eligibility requirements for the division and category in which they are registering.

- 17.2. **Registration Date.** The final date for receiving Team registrations must be no more than seventy-five (75) days (2.5 months) before the Event starting date. Teams who report that they are struggling with efforts to secure sponsorship or entry visas, or are experiencing similar critical hardships, must be allowed to register and pay entry fees up until thirty (30) days before the Event starting date to ensure that they are not unduly prevented from participating in the Event.
- 17.3. **Team Entry Fee.** The Team Entry Fee must be kept as low as possible to ensure that as many Teams as possible can afford to register. The final date for receiving Team Entry Fees must be no more than sixty (60) days before the Event starting date except in the case of critical hardships as described above in 17.2.
18. **Hosting Fee and Deposit.** The following are the steps that will be taken to ensure the hosts commitment to the Event:
- 18.1. After a ERC bid has been awarded by the IRF BOD, the Organising Committee of the winning host country is responsible for submitting to the IRF the ERC hosting fee. (As of January 2017 this was fee was set at \$1000 USD).
- 18.2. A \$4,000 USD deposit must be submitted to the IRF directly into the IRF account. This is to discourage cancellation of the Event by the Organiser closer than a year to the Event. This deposit must be paid at the same time as the hosting fee.
- 18.3. If the Event does not fulfil all terms of the bid, or if the Event encounters problems that can be solved financially, the IRF may at its option chose to draw on the \$4,000 deposit to correct these problems (e.g. inefficient electronic timing system, insufficient or missing required equipment, inadequate accommodation for Judges, inadequate meeting venues, etc.).
- 18.4. If the Organiser does not pay the deposit by the due dates, the IRF may at its discretion choose to withdraw its permission for the Organiser to host the ERC, and all agreements and contracts may be nullified.
- 18.5. If the Organiser agrees to and abides by the terms and conditions set forth in this document, and if all other related IRF contracts, agreements and conditions pertaining to this Event are fulfilled, the IRF agrees to:
- a) Sanction the Event as the official IRF Euro Rafting Championship.
 - b) Assist the Organiser where possible in promoting the Event to teams, countries and interested persons.
 - c) Ensure that the teams that attend the Event are the officially selected teams of the IRF member organisations.
 - d) Respond to Organiser requests and queries.
 - e) Offer assistance on the organisational side of the Event.
 - f) Qualify and choose the best possible Official Judges.
 - g) Qualify and choose the best possible Jury.
 - h) Assist in providing personnel and/or equipment as needed in accordance with the terms of this document.
 - i) Work with the Organiser to ensure that the Event is a huge success for all those involved and for the future of rafting as a sport, recreational activity and

tourist attraction.

19. Final Confirmation.

The procedure towards Final Confirmation is as follows:

- 19.1. The IRF Sport and Competition Committee (S&C Com) will analyse and assess all Event bids which meet the minimum criteria and regulations mentioned in this document. After the assessment has been completed, recommendations will be made to the IRF Board of Directors (BOD). The BOD will then review the recommendations and select the winning bid.
 - 19.2. The bid winner will be announced and a legal contract will be signed between the Organiser and the IRF.
 - 19.3. Six (6) months before the Event, there needs to be a written report to the IRF of the Organiser' current progress status with particular focus on the status of any deficiencies that were identified in the first ESR or in the ERC pre-Event. This report would be submitted along with the Risk Assessment and the Safety & Rescue Plan.
 - 19.4. The IRF may need to conduct one or more onsite inspections to confirm the details. Onsite inspections may be conducted at any time if deemed necessary. Travel and hosting expenses for IRF inspector(s) are the responsibility of the Organiser.
 - 19.5. The Organiser is required to remain in regular contact with the IRF in the final months leading up to the Event and ensure all deficiency issues are resolved. Final Confirmation of an Event is only assured once the IRF Exec Com concludes its assessments of the ESR's, has completed any additional assessments it feels are necessary, and has made a positive recommendation to the IRF BOD.
20. If the Organiser does not comply with the procedures laid down in this document to the satisfaction of the IRF BOD or IRF Exec Com, then the IRF shall not be compelled to honour the terms of this document or any previous agreements or contracts with the Organiser relating to the Event. In such circumstances the award of the Event to the Organiser may be withdrawn, and all written or verbal agreements and contracts that awards the Organiser rights to host the Event shall become null and void. All deposits or bank Guarantees and Event Hosting Fees held by the IRF will be forfeited, and the Organiser shall remain liable for any financial obligations that they have incurred for the Event.

We the undersigned hereby agree to comply with the conditions set forth in this document.

Signed _____ Name _____ Date _____

For the ERC Organising Committee

Signed _____ Name _____ Date _____

For the National Federation member to the IRF

Modified by the IRF S&C Exec Com May 2017