**IRF GTE – Final Instructor Assessment sign off form**

Assessment River & Country: River Level:

 River Level:

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Name: Date DD/MM/YYYY

1= Poor, 2= Weak, 3= Satisfactory, 4= Good, 5= Excellent

**Workshop admin**  **Score**

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| --- | --- | --- |
| Pre workshop advertising  | Was the workshop advertised on the IRF website? |   |
| Guide communication | Did the candidates receive all the pre/course notes & info |  |
| Pre-requisites check  | Were all first aid certificates & logbooks checked pre-workshop |  |
| On-site inspection  | Were the host company facilities & operating equipment checked  |  |
| River inspection | Was a pre-workshop inspection of the river made with any hazards identified  |  |
| Lesson plans  | Were the lesson plans for the workshop checked  |  |
| Guide & Trip Leader letter  | Was the IRF Guide & Trip Leader letter sent out with any other pre-course information |  |
| IRF Standards  | Was a clear description of the IRF assessment standards given  |  |
| Post workshop admin | Did each student leave with a debrief, result and clear action plan.  |  |
| IRF Reporting  | Did the candidate send all of the correct documentation & fees to the IRF  |  |
| **Comments:**  | Overall score |

**Pre departure safety demonstration session Score**

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| --- | --- | --- |
| Assessment criteria  | Did the candidate explain the assessment criteria?  |  |
| Minimum content  | Was the minimum content for an IRF safety talk explained? |  |
| Demonstration  | Was a demonstration of the safety talk given?  |  |
| Subject sequence  | Was the sequence in which to introduce subjects mentioned? |  |
| Summary  | Did the candidate discuss the need for a summary? |  |
| Location and positioning  | Did the candidate assess if the session was run in the correct location?  |  |
| Timing  | Were the session timings practical? |  |
| Note taking | Was the candidate actively taking notes to assist with feedback and debriefs |  |

 **Rafting skills & crew management session Score**

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| --- | --- | --- |
| PPE & PRE | Did the candidate check the student PPE & PRE  |  |
| Signals & Communication | Did the candidate explain the signalling & communications before getting on the water |  |
| Tasking  | Did the candidate give the students clear & achievable tasks  |  |
| Instructor positioning  | Did the candidate position themselves to maximise communication with the candidate  |  |
| Candidate motivation | Did the candidate motivate the students in a positive manner  |  |
| Coaching  | Did the candidate give the correct coaching to promote a better performance  |  |
| CLAP | Did the candidate make use of the CLAP model  |  |
| De brief  | Did the candidate give the student a de brief with clear understandable goals  |  |
| **Comments:** | Overall score  |

**White Water Swim Test**   **Score**

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| --- | --- |
| Did the candidate select an appropriate venue  |  |
| Were all of the IRF assessment criteria for the swim test explained to the students |  |
| Was a demonstration given |  |
| Were the correct safety parameters set up |  |
| Was a debrief and post session coaching given  |  |
| Was the session operated in a safe manner with any hazards explained & Identified  |  |
| Were the session timings accurate & practical  |  |
| Comments  | Overall score  |

**Ropework Assessment Score**

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| --- | --- |
| Did the candidate select an appropriate venue  |  |
| Were all of the IRF assessment criteria for the rope test explained to the students |  |
| Was a demonstration given |  |
| Were any mistakes discussed and corrections given  |  |
| Was a debrief & post session coaching given  |  |
| Was the session operated in a safe manner with any hazards explained & identified  |  |
| Were the session timings accurate & practical  |  |
| Comments  | Overall score  |

**IRF Standard Flip test Score**

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| --- | --- |
| Did the candidate select an appropriate venue  |  |
| Were all of the IRF assessment criteria for the flip test explained to the students |  |
| Was a demonstration given |  |
| Were any mistakes discussed and corrections given  |  |
| Was a debrief & post session coaching given  |  |
| Was the session operated in a safe manner with any hazards explained & identified  |  |
| Were the session timings accurate & practical  |  |
| Comments  | Overall score  |

**IRF Throwbag test Score**

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| --- | --- |
| Did the candidate select an appropriate venue  |  |
| Were all of the IRF assessment criteria for the throwbag test explained to the students |  |
| Was a demonstration given |  |
| Were any mistakes discussed and corrections given  |  |
| Was a debrief & post session coaching given  |  |
| Was the session operated in a safe manner with any hazards explained & identified  |  |
| Were the session timings accurate & practical  |  |
| Comments  | Overall score  |

**Trip leader scenarios**

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| --- | --- |
| Did the candidate explain the Role of the trip leader  |  |
| Were all of the IRF assessment criteria for the Trip Leader test explained to the students |  |
| Was an explanation of the trip leader assessment given  |  |
| Were the scenarios set up & managed in a safe manner  |  |
| Was a debrief & post session coaching given  |  |
| Was the session operated in a safe manner with any hazards explained & identified  |  |
| Were the session timings accurate & practical  |  |
| Comments  | Overall score  |

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| --- |
| **Overall comments** **Full instructor status given Y/N Assessor Name: Date:** |