



International Rafting Federation - Guide Training & Education

Pre-Workshop Letter to Candidates

Welcome to the International Rafting Federation Guide Training and Education Award System. Many thanks for investing your time and money into your personal development in order to help the work of the IRF, which is to make rafting safer worldwide.

The GTE Award System is recognised in over 53 countries worldwide and is growing all the time.

IRF GTE Awards are a certificate of competence, not a licence. Some countries may also ask you to take their own nationally recognised award before you are legally allowed to raft commercially. A few countries' national federations process all their country's certifications directly with the IRF.

Before your workshop please read this document so you are prepared.

Submit the following to your course instructor:

1. Proof of experience and age:

Age:

You will need to prove you are 18 or older to be certified. If you are under 18, you may still do the course but will only be certified once you turn 18 and request the certification through your Instructor.

Raft, Safety craft & Whitewater Guide candidates:

A signed logbook or experience letter stating that you have the required minimum number of logged trips on the classification of water you want to be assessed on:

- Level 2 - 10 runs or 20 hours of logged river time experience on class 2 water
- Level 3 - 30 runs or 60 hours of logged river time experience on class 3 water
- Level 4 - 50 runs or 100 hours of logged river time experience on class 4 water

Raft Trip leader candidates:

A signed and stamped logbook or experience letter stating that you have the required the minimum number of logged trips on the classification of water you wish to be assessed on:

- Level 2 - 50 runs or 100 hours of logged river time experience on class 2 water
- Level 3 - 75 runs or 150 hours of logged river time experience on class 3 water
- Level 4 - 125 runs or 250 hours of logged river time experience on class 4 water



Instructor Candidates

A signed logbook or experience letter stating that you have the required minimum number of logged trips on the classification of water you want to be assessed on:

- Level 3 - 100 runs or 200 hours of logged river time experience at TL level or above
- Level 4 - 100 runs or 200 hours of logged river time experience at TL level or above

2. Proof of first aid:

You must provide your Instructor with a copy of your current and valid first aid certificate. The first aid certificate **must** include CPR. IRF GTE Awards are only valid when supported by a current and valid first aid certificate. Validity requirements are:

- **Raft Guide, Inline Raft Guide, Safety Kayak, and Event Safety 1 & 2:** Standard First Aid certificate (minimum course duration eight (8) hours, must include CPR)
- **Raft Trip Leader, In-line Raft Trip Leader, Event Safety 3, Instructors, and Assessors:** Advanced First Aid certificate (minimum course duration 16 hours, must include CPR)
- The certificate must show the date(s) of the course which must be no longer than three years ago
- The IRF does not accept first aid certificates that are valid for more than three years or were 100% on-line first aid courses
- A copy of the card or certificate must be provided as proof at your IRF assessment. The first aid certificate should be valid for at least six (6) months beyond the IRF assessment date

3. Fees:

After successful completion of your IRF GTE assessment, you need to pay the IRF certification fee directly to your Instructor. These fees are separate from the tuition/ assessment costs that you pay to your Instructor. The certification fees are paid directly by your Instructor to the IRF.

The current IRF GTE certification fees are:

- Raft Guide, Safety Craft, Whitewater Guide: \$40.00 USD
- Raft Trip Leader: \$70.00 USD
- Instructor: \$130.00 USD

When a person receives multiple awards at the same assessment, the highest award is charged plus \$15.00 USD. For example:

- Raft Trip Leader \$70.00 USD + Safety Kayaker \$15.00 USD = \$85.00 USD total
- Raft Guide \$40.00 USD + Safety Kayaker \$15.00 USD = \$55.00 USD total

The most up-to-date information on fees can be found on the IRF website:

www.internationalrafting.com/guiding/gte-requirements/



4. Certificates:

Provide the following to your instructor:

- a digital passport style photograph
- your date of birth
- your email address

After the assessment, your Instructor will provide all your details to IRF GTE Admin. Once these and the certification fees have been received, your certificate will be sent to you in PDF format. If you require a card, you print the PDF and cut the card out.

5. Renewals:

Your IRF Award will be valid for a period of three years from Assessment date. It is renewed through your Instructor or by you through GTE Admin on gte@internationalrafting.com. Renewal is by sending proof of the following:

- Log of minimum of 10 runs at your level of award
- Current standard first aid certificate (with CPR)
- Payment of renewal fee (\$30 USD for another three years)
- A digital passport style photograph
- Confirm your date of birth

IRF GTE Admin will email you a few months before your expiry. Be sure to keep your email address up to date with IRF GTE Admin. More renewal details are on our dedicated [GTE renewal page](#).

If you have any questions about IRF Guide Training and Education, ask your Instructor.

If your question is about administration issues contact GTE Admin on gte@internationalrafting.com.

If it is about the Award System itself, contact Mark Hirst on Mark.Hirst@internationalrafting.com